Why should I participate in the Internship Program?

- Build your resume by providing a record of work experience which can help you in securing full-time employment upon graduation.
- Develop self-confidence and a professional work ethic.
- Apply classroom principles and theories in real business settings.
- Communicate and interact with professionals in the "world of work."
- Build a network of professional contacts.
- Gain exposure to real-world scenarios in the workplace.
- Earn wages for the work you do (some exceptions are made to allow non-paying internships).
- Get a head start developing your career.

What are the minimum qualifications to participate in the Internship Program?

To be eligible for the Business Internship Program, you must:
1. Be enrolled in a major or minor program of study in the Moody College of Business Administration at the University of Louisiana at Lafayette.
2. Have a minimum adjusted GPA of 2.5 (Adjusted GPA of 2.3 for HRTM and PLRM majors ONLY).
3. Be classified as at least a Junior with Upper Division status.
4. Get approval from the Internship Advisor and the Internship Director.

How do I participate in the Internship Program?

Step 1: Secure an internship position on your own, by visiting the semi-annual Moody Internship and Career Fair or through listings on the Business Internship Moodle page.

Step 2: Fill out the Internship Program Application. Have it approved and signed by your departmental Internship Advisor and the prospective employer. The advisors are assigned by majors.

Step 3: Return the completed and signed application to the Internship Coordinator in MX 204. This must be done within 4 days after the start of classes each Fall and Spring semester and within 2 days in summer semesters.

Step 4: Visit with your Internship Advisor to obtain the syllabus and learn about the academic component of the internship.

Step 5: Throughout the semester, meet with your Internship Advisor and complete the work and academic requirements for the course.

Important notes about the Internship Program

- This is not an easy "A" course. You can earn a grade of A, B, C, D or F.
- You are not guaranteed a job after the internship is completed.
- This is not a community service volunteer experience; it is a job.
- It is your responsibility to find your own internship. The Business Internship Program will assist you by advertising positions for companies and suggesting ideas for you.
- In order to receive credit for the internship, YOU, the student, are required to make sure that all course work is complete and the employer submits your evaluation.